

MARLBOROUGH TOWN COUNCIL

FINANCE AND POLICY

Minutes of the meeting of the **Finance and Policy Committee** held on the 19th May, 2008 in the **Council Chamber, Town Hall, Marlborough at 8.34pm**

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| PRESENT | Councillor Mrs P. Dow Councillor N. Fogg Councillor A. Ross Councillor A Kirk Wilson Councillor G. Loosmore Councillor R. Pitts Councillor A. Sycamore | Town Mayor |
| ALSO PRESENT | Mrs Pam Dobson Mrs Linda Chapman Councillor G. Francis Councillor B. Castle Councillor Mrs E. Fogg Councillor S. Radnedge | Town Clerk Civic Secretary Observing |

NOTICE OF MEETING – Public Notice of the meeting has been given in accordance with Schedule 12, para 10(2) of the Local Government Act 1972

38/08 APOLOGIES

No apologies were received

39/08 DECLARATION(S) OF INTEREST

There were no Declarations of Interest.

40/08 ELECTION OF CHAIRMAN

Proposed by Councillor A. Sycamore, seconded by Councillor G. Loosmore and –

RESOLVED: unanimously that Councillor A. Ross be elected as Chairman of the Finance and Policy Committee for 08/09

41/08 ELECTION OF VICE CHAIRMAN

Proposed by Councillor G. Loosmore, seconded by Councillor A. Kirk Wilson and –

RESOLVED: unanimously that Councillor A. Sycamore be elected as Vice Chairman of the Finance and Policy Committee for 08/09.

42/08

CHAIRMAN'S ANNOUNCEMENTS

The Chairman thanked the committee for electing him and hoped that he would be able to carry on the good work. He also welcomed Councillor R. Pitts to the committee.

The Chairman informed members that he was quite happy for the meeting to be on an informal basis but that all comments are passed through the Chair.

The Chairman stated that the committee should bear in mind that with the implications for unitary and other projects members may wish to consider having a councillor lead on specific items.

The Chairman also added that he would be discussing agenda items 10 and 11 together and will be inviting those members observing to participate.

The Chairman referred to agenda item 9 stating that he would like it noted that he is the Town Council's representative on the Christmas Lights Committee.

43/08

NOTICE OF AUDIT

To receive a copy of Notice of Appointment of Date for the Exercise of Elector's Rights for information

That this information be noted

44/08

REVIEW OF EFFECTIVENESS OF INTERNAL AUDIT AND CONFIRMATION OF AUDITING FOR 2007/2008

The Town Clerk reported that to comply with the changes in external Audit Requirements consideration should be given to the effectiveness of the terms of reference required by the Town Council from their appointed internal auditor.

The Chairman stated that our current internal auditor outlines the terms of reference as the preamble to every report and that at the present are sufficient for our purposes. Following a discussion it was agreed to delegate to the Town Clerk and Chairman the to review with the internal auditor items included in the terms of reference

Proposed by Councillor Mrs P. Dow, seconded by Councillor G. Loosmore and –

RECOMMENDED: unanimously to confirm the Internal Auditor for 2007/2008 and 2008/2009 as Auditing Solutions.

The Chairman stated that agenda item 7 and 8 should be discussed together.

45/08

2007/2008 STATEMENT OF ACCOUNTS

The Committee received the Statement of Accounts for 2007/2008.

A discussion took place concerning the movement of earmarked reserves and it was –

Proposed by Councillor N. Fogg, seconded by Councillor Mrs P. Dow and –

RECOMMENDED: unanimously to put this item on the next agenda.

Proposed by Councillor N. Fogg, seconded by Councillor A. Kirk Wilson and –

RECOMMENDED: unanimously that the Statement of Account for 2007/2008 be received.

46/08 ANNUAL RETURN 2007/2008

The Committee received the Annual Return 2007/2008

Proposed by Councillor A. Kirk Wilson, seconded by Councillor G. Loosmore and –

RECOMMENDED: unanimously that the Annual Return 2007/2008 be approved.

The Chairman stated he would like introduced that all Committee Chairmen are kept apprised of the budgets of discretionary funds on a regular basis.

47/08 CONFIRMATION OF DONATION TO MARLBOROUGH CHRISTMAS LIGHTS ASSOCIATION –

Following a discussion it was –

Proposed by Councillor G. Loosmore, seconded by Councillor N. Fogg and –

RECOMMENDED: unanimously that the Town Council confirm the amount of £5,000 for the erection, dismantling and storage of the Christmas lights.

48/08 REQUEST FOR PLEDGE IN SUPPORT OF PROJECTED COSTS ORDER FOR THE JUDICIAL REVIEW ON THE MINOR INJURIES UNIT AT SAVERNAKE HOSPITAL

Members discussed the request by Val Compton for the Town Council to pledge a sum in support of the efforts being made to overturn the decision of the PCT.

Following a discussion it was –

Proposed by Councillor N. Fogg, seconded by Councillor Mrs P. Dow and –

RECOMMENDED: unanimously that The Town Council pledge £500.00.

49/08 UNITARY COUNCIL – ARRANGEMENTS FOR AREA BOARDS AND COMMUNITY PARTNERSHIPS – Update following discussions at MCASP meeting regarding future arrangements.

This item was deferred to the next meeting

DELEGATION TO TOWN & PARISH COUNCILS AND SIGNIFICANCE FOR ITEMS IDENTIFIED IN THE TOWN COUNCIL'S WISH LIST – To discuss which items have already been identified as of interest and any others which may be appropriate.

The committee discussed the option of delegated services and drew up the following list for consideration.

Markets and Mop fair
Street Cleaning
Maintenance of Open Spaces, including footpaths and verges
Litter Collection
Street Lighting
Recycling
Street naming
Bus Passes
Road Safety measures
Noise and nuisance abatement
Tree Preservation Orders
Leisure and Tourism
Tourist Information Centre
Public Conveniences
Allotments (possibility of extra areas of land for this purpose)
Wagon Yard
Receive back all land that was gifted away
Car park at the rear of 1The Green
Residents Parking
High Street Parking
Street Trading Licenses
Street Closures
Dog Control measures
Taxi licenses
Setting of Transport requirements
Leisure Centre
Licensing for Pubs
Planning

It was agreed that the Town Clerk should write to Wiltshire County Council with our response and ask for clarification of some of the items mentioned. Then bring back to a future meeting for further discussion.

The meeting closed at 9.50pm