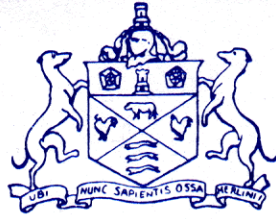


Marlborough Town Council



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Council Offices
5 High Street
Marlborough
Wiltshire
SN8 1AA

Thursday 17th March 2005

Dear Councillor,

You are summoned to a **Special** meeting of the **Town Council**, which will be held on **Tuesday 29th March 2005** in the Court Room, Town Hall, Marlborough at 6.30pm.

PRAYERS

A G E N D A

1. Chairman's Announcements

a. Notice of Meeting

1. Wiltshire Gazette & Herald – 17th March 2005
2. The Greyhound Newsletter 25th March 2005

b. Town Mayor, Town Clerk and Office Staff's Declarations of Interests

2. Apologies for Absence

3. Declarations of Interest

To receive declarations of interest in accordance with the Parish Council's (Model Code of Conduct) Order 2001.

Members are also reminded of the need to observe paragraphs 14 and 15 of the Code -

14 – A Member must within 28 days of becoming aware of any change to the Interest specified in the Register of Member's Interests, provide written notification to the Monitoring Officer.

15 - A Member must within 28 days of receiving any gift or hospitality over the value of £25.00 whilst in their official capacity under the Code provide written notification to the Monitoring Officer of the existence and nature of that gift or hospitality.

4. Minutes.

To confirm the Minutes of the meeting, which was held on 14th March 2005.

5. To consider the Appointed Auditor's Report in the Public Interest made under Section 8 of the Audit Commission Act 1998. The Report focuses on the events surrounding the procurement of the commemorative brochure for the celebration of the 800th anniversary of the signing of Marlborough's Royal Charter. This Council is required to resolve;
 - a. Whether the report requires Marlborough Town Council to take any action or whether the recommendations are to be accepted.
 - b. What, if any, action to take in response to the report and recommendations

This Council must ensure that, as soon as practicable after the meeting:

- a. The Auditor of its accounts is notified of its decisions
 - b. A notice containing a summary of those decisions, which have been approved by the Auditor, is published in a newspaper circulating in this Council's area.
6. Standing Orders will be suspended for Public Question Time.
 7. Standing Orders will be reinstated
 8. Marlborough Town Council will resolve 5(a) and 5(b).

Yours faithfully,

Graham Gittins
Town Clerk

To: The Worshipful The Mayor and Members of the Marlborough Town Council