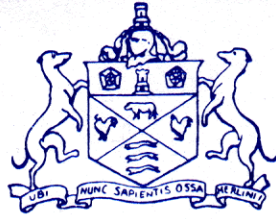


Marlborough Town Council



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Council Offices
5 High Street
Marlborough
Wiltshire
SN8 1AA

Monday 6th December 2004

Dear Councillor,

You are summoned to a meeting of the **Full Town Council**, which will be held on **Monday 13th December 2004** in the Council Chamber, Town Hall, Marlborough at 7.00pm.

PRAYERS

PUBLIC QUESTION TIME

CRIME AND DISORDER

A representative of the Wiltshire Constabulary will be available to answer questions from Councillors and Members of the Public.

A G E N D A

1. Apologies for Absence.
2. Declaration(s) of Interest(s).

To receive declarations of interest in accordance with the Parish Council's (Model Code of Conduct) Order 2001.

Members are also reminded of the need to observe paragraphs 14 and 15 of the Code -

14 – A Member must within 28 days of becoming aware of any change to the Interest specified in the Register of Member's Interests, provide written notification to the Monitoring Officer.

15 - A Member must within 28 days of receiving any gift or hospitality over the value of £25.00 whilst in their official capacity under the Code provide written notification to the Monitoring Officer of the existence and nature of that gift or hospitality.

3. Chairman's Announcements
4. To receive questions from County and District Councillors and MADT representative.
5. Questions to County and District Councillors and MADT representative.
6. Minutes

To confirm the Minutes of the Special Meeting, which was held on Monday 15th November 2004.

7. To receive the Minutes of the meetings of the following Committee –
 - a. Planning Committee held on Monday 1st November 2004
 - b. Special Planning Committee held on Monday 8th November 2004
 - c. Planning Committee held on Monday 15th November 2004
 - d. Planning Committee held on Monday 29th November 2004
8. To receive and adopt the Minutes of the meetings of the following Committees –
 - a. Recreation and Amenities Committee held on Monday 8th November 2004
 - b. Recreation and Amenities (Estimates) Committee held on Monday 15th November 2004
 - c. Finance and General Purposes (Estimates) Committee held on Monday 22nd November 2004
 - d. Finance and General Purposes Committee held on Monday 29th November 2004
9. Precept 2005/2006
 - a. To discuss minor adjustments to the Recreation and Amenities Committee and Finance and General Purposes Committee Estimates as circulated.
 - b. To approve Marlborough Town Council's Precept for 2005/2006.
10. Town Hall Flooring.

To choose an approved supplier from three quotations for the sanding and re-sealing of the Assembly Room and Court Room floors.
11. Town Hall Free Dates

To consider the Mayor's application to allocate the following three dates for hire of the Town Hall free of charge -

 - a. Thursday 2nd December 2004 – Merlin's Mistake Pantomime
 - b. Saturday 12th March 2005 – KVAT Cabaret
 - c. Saturday 26th February 2005 – St. John's School A-Level Students fundraising concert
12. Kennet District Council Documents.

To consider and respond to the following two documents –

 - a. Draft Replacement Leisure & Arts Strategy
 - b. Draft Supplementary Planning Guidance on Community Benefits from Planning
13. Sealing of Documents.
14. Matters for Report - (not to be debated)

Yours faithfully,

Graham Gittins
Town Clerk

To: The Worshipful The Mayor and Members of the Marlborough Town Council